

## Proposal for Funding 2008

### EXECUTIVE SUMMARY

Proposal Title Shikha- Education

Name of NGO: Development Action Society

Date of Submission: 25/01/08

Contact Information:  
(Including Name of Contact  
Person, Office Address &  
Bank Account Details).

Amount Requested:  
(in EURO) **45034.36(Exchange Rate *INR* 55.00)**

Budget Overview:  
(Including total EURO  
amount of project. Also  
include the EURO amount  
provided through other  
sources).

Items	Suas	Local	Other
Project Costs	16,570.35		
Materials	2,181.83	181.82	
Administrative Costs	26,282.18	6,824.00	
<b>Total</b>	<b>45,034.36</b>	<b>7,005.82</b>	

### **BRIEF PROJECT DESCRIPTION**

The current proposed project proposal for 2008 will address to consolidate and strengthen the existing programs to realise the impact it had in the lives of the target community. It will also identify the gaps to strengthen the existing mechanism and also innovate additional measures for the target community to reach their full potential. It will also emphasise to build constituency with Govt and network with education related organisations. The barriers that are still prevalent are educational access, progression and social security that lie outside the formal system for the marginalized. Their educational disadvantage is complex and multifaceted that will be designed accordingly integrating health and IGP for deriving maximum personal benefit from the formal system. The community has been involved at every stage in sustaining initiatives of education, health and enhanced economic status of women by building strong links between the home, school, and community. The project community has been sensitized in combating 20% school drop outs along with local issues, bridging educational and health access. Market linkages will be further developed for enhanced economic empowerment of women.

- The Project has re-enrolled and enrolled 298 children into the NFE, 221 students retained through tutorial centres and will mainstream 55 % in the current academic year 2007-2008.
- The women's VTC group has been empowered not only in skilled development, increased earning capacity with entrepreneurial skills thus forming 3 SHGs to take decisions in the family, school and community.
- The 2008 project will continue with remaining 192 children of NFE [AEC], 1 centre of Makaltala will be shifted under the Shikhalaya consisting of 50 students between the age-group of 5 to 9 yrs, re-enrolling school drop outs, enrolling early starters and tracking 10 Formal Schools in the current project area to record mainstream children from DAS NFE. Retention through 5 remedial centres. Planning, monitoring and recording the educational progress of each student will be maintained. A renewed emphasis will be initiated to involve parents and families in continuing the education of their children in primary, middle and high school level. The project will consolidate last year's effort in mobilizing the community, strengthening the tracking of children in formal schools thereby complementing SSA Mission. It will capacitate the core staff through visit to eminent grass root education based organisation in understanding more adaptable and attractive methodology of teaching both in formal and non-formal centres. It will also emphasise in linking with the health dept for Makaltala in respect to birth registration of new borns, immunisation for children within 1year and advocate on family planning measures. Apart from these services health for at risk children and adults (City Dump) & VT[IGP] to the women

and technical assistance for older boys of Makaltala and Arupota will complement the mission. The programs will be evaluated to assess the effectiveness of the strategy being used on a continuous basis to make adjustments where necessary. The data of key performance indicators will be collected and collated for analysis of data on achievements and outcomes.

**Goal:** To break the cycle of poverty in the target areas through educating the first generation learners.

**Expected End Result:**

This Project is viewed as 2nd year initiative at this point. This project will be reviewed in Oct 2008, to ascertain the current needs and its related factors which will form the basis of future intervention in the programme area, beyond 2008. Therefore the project proposes to achieve the following outcomes over the project period 2008-2009.

- 80% of 221 students receiving remedial support will be retained in formal education.
- 55% out of 230 students in NFE [AEC] centres will be mainstreamed and retained in formal schools in the coming academic year.
- 10 NOS students will pass with at least 60% marks to complete class X. 80% students of remedial and NFE[AEC] centres (461 IN TOTAL) will have more than 80% attendance in Formal School, NFE[AEC] and remedial centres.
- 70% patients treated for common ailments and 5% critical cases referred to Govt. Hospitals.
- 20 adolescents from both Makaltala and Arupota will be trained in health from St. John's Ambulance to attend to emergency cases as well as health needs of the community.
- 60% women receiving skill development will generate income and 8 formed SHGS may take up micro initiatives.
- 7 boys of Makaltala will be trained from a reputed institute.
- 15 core staff will be capacitated in understanding more interesting and applicable methodology in teaching for keeping the interest of students in academics.
- 23 teachers will attend interactive workshops on spelling, comprehension, writing and reading for improving the students' skills emphasising on the foundation/base of each child.
- An impact study will be conducted at the end of this project period.

**BACKGROUND**

In this Segment an attempt has been made to look critically at the continuation of work on development programs of key performance indicators on the collection and analysis of data on achievement and outcomes vs. the existing scenario the project has addressed, problems of school drop outs along with related factors affecting the target group. DAS tries to assess the effects of the programs on a continual basis to address the challenges of the prevailing situation and the learnings are summarized here under:

The population in the project covered wards & Panchyat is 3,450. The area's socio economic condition is a mix of urban and rural with people eking out a living in the unorganized sector. i.e. daily labourers, rag picking, vegetable and fish vendors etc. Basic infrastructure like health, school and communication systems are inadequate. Local administration lacks the sensitivity and commitment to effectively address the issues of the disadvantaged community. The overall education status is - illiterate 29.43%, pre-primary 19.25%, primary 24.26%, middle level 23.38% and high school 3.62% in project areas. The first generation learners mostly drop-out from class v [30.8%] and the mean age of children who have dropped out is 11.5 years. Viewing the project coverage, education of children appears to be satisfactory with less drop-out. The health status in Anandapur and Chowbaga reveal 27.6% did not have birth registration while 33.3% immunization schedule not complete. 100% birth registration and immunization schedule not aware in Makaltala. The data of livelihood status is 45.96% unskilled, 11.76% skilled labour and 30% child labour. The general characteristics of these groups are aware of educating their children, some improvement in practising safe health and hygiene but are unable to guide due to being illiterate. Substance abuse and general neglect of children are still prevalent. Majority of the formal Schools under the coverage of project suffer from problems of drop outs, financial handicap of the family leading to drop out and engaging children in labour force, in many cases it is precipitated by poor quality of teaching, emotional abuse, children's failure in qualifying for higher classes. Another major problem that is in focus is of floating populations who disappear for 2-3 months, & once back these children are reluctant to attend schools. These challenges have been addressed through NFE [AEC], remediation and community mobilization through meetings, trainings, & empowering women & adolescents as they have a stake in the programme for sustaining the education of their wards. Children's Parliament and peer groups sustain the initiatives on their right to education, addressing the pressing issues of the community, delving into solutions, and thus in the process aware the community.

**OUTPUTS ACHIEVED DURING THE PROJECT AREA:**

- DAS baseline survey reveals 32 children re-enrolled directly to formal schools, 298 enrolled to alternative education centres, 72.9% illiterate, immunization and birth registration 100% not aware in Makaltala and livelihood status-45.96% unskilled, 11.76% skilled and 30% child labour in project communities.
- 6 NFE, 5 Remedial Support Centres & 1 NOS provided services to 684 children in need of educational input.
- 55 Children in children's Parliament trained in Life skills and issues relating to community, influenced peers on

education and social issues.

- 141 children tracked in formal schools.
- 39 children trained in comic's workshop as communication tools to deliver their issues in the community. 5 of them have the quality of peer educators and involved in this activity that is giving them a platform for their participation and to voice their opinion.
- 23 Teachers trained in pre-primary, primary and upper-primary level.
- 1 Peer Group has been formed to disseminate relevant information.
- 502 mothers received awareness on education, health and hygiene through mothers' meetings.
- 392 new patients and 361 repeated children and adults received preventive and health services in the current working area.
- 523 parents, community stakeholders, school teachers mobilized for social responsibility.
- 101 Women technically trained with entrepreneurial skills and 3 formed SHGS for micro initiatives.
- **16 children received training on collage as BCC materials**

### **ANALYSIS:-**

The report offers an analysis of the survey conducted by Gfk- Mode Pvt. Ltd [ social research] on educational, health and livelihood status of DAS project areas. The results of the field survey are summarized as follows.

- **Demographic features-**
- It is a growing area where 10%-40% of the population have come in the last 5-9 yrs.
- The age structure is quite young with very few people above 50yrs.
- The population is exclusively Hindu with the majority belonging to schedule caste category.
- **Education-**
- Level of education in general does not exceed middle school level .
- Education of children appears to be satisfactory with less drop-out.
- **Health-**
- Immunisation for Hepatitis B, Measles, and MMR is not adequate.
- AIDS awareness is satisfactory but awareness of STDs is low.
- Birth registration is very low due to unawareness and home delivery.
- **Livelihood-**
- Except for Makaltala and to some extent Kantatala/ Canning East land ownership is very low. Prospects of agriculture based livelihoods are not very bright.
- Majority of families do not own livestock.
- There are not much traditional skills. Many of the households appear to have come to this area with agricultural background.
- Most of the people in low and medium standard of living index[SLI] group work as unskilled labourers.
- Most families depend on the earnings of a seasonal single male wage earner. There are 570 workers in 415 families or 1.37 workers per family. It appears that most of the women do work but their earning is quite low.
- **Baseline survey by DAS of Arupota and Makaltala-Tools and sample used mapping, door to door survey and focus group discussion.**
- **Lack of access to education in Arupota & Makaltala- In Arupota approximately 50% children enrolled in school. 13% have dropped out of school and 8% are working. The boys' between 12-18 yrs neither work nor go to school hang around in groups' gossip in the area and turn to antisocial activities like eve teasing. In Makaltala 63% of the children are enrolled in school and 18% have dropped out between class iv and v. Distance from the nearest primary school, is at least one hour's walk from home, is one of the causes for children dropping out from school.**

### **PROFILE OF TARGET AUDIENCE: -**

- 192 remaining children with 20% fresh enrolments in NFE.
- 221 children in ongoing remedial centres with another 100 children mainstreamed from NFE.
- 40% children will receive 60% marks on an average in academics and 90% promoted to next class.
- 80% attendance of children in both Alternative education centres and remedial centres.
- 55% DAS mainstreamed children will be tracked in 10 Govt. Primary and upper Primary Schools.
- 80% preventive and curative health services to families in the current working area of Makaltala.
- 40% immunisation of 1 year children & 30% birth registration will be covered of new borns in Makaltala.
- 30% people will be covered under advocacy on family planning measures.

- 20 adolescents from both Makaltala and Arupota will be trained in health from St. John's Ambulance to attend to emergency cases as well as health needs of the community.
- 60% women receiving skill development will generate income and form 5 SHGS may take up micro initiatives.
- 7 boys of Makaltala will be trained from a reputed institute.
- 15 core staff will be capacitated in understanding more interesting and applicable methodology in teaching for keeping the interest of students in academics.
- 23 teachers will attend interactive workshops on spelling, comprehension, writing and reading for improving the students skills emphasising on the foundation of each child. .
- 71 Meetings with mothers, School authorities, SDC & Stakeholders
- **32 ongoing women will receive advance technical training with an induction of 20 new enrolments.**

## **NEED**

**Local administration lacks the sensitivity and commitment to effectively address the issues of the disadvantaged community. The overall education status - illiterate 29.43%, pre-primary 19.25%, primary 24.26%, middle level 23.38% and high school 3.62 % in project areas. The first generation learners mostly drop-out from class v [30.8%] and the mean age of children who have dropped out is 11.5 years. Viewing the project coverage education of children appears to be satisfactory with less drop-out. The health status in Anandapur and Chowbaga reveal 27.6% did not have birth registration while 33.3% immunization schedule not complete. 100% birth registration and immunization schedule not aware in Makaltala. The data of livelihood status is 45.96% unskilled, 11.76% skilled labour and 30% child labour. The general characteristics of these groups are low literacy, unsafe health & hygiene practices, substance abuse and general neglect of children. Majority of the formal Schools under the coverage of project suffer from problems of drop outs, financial handicap of the family leading to drop out engaging children in labour force, in many cases it is precipitated by poor quality of teaching, emotional abuse, children's failure in qualifying for higher classes. These challenges have been addressed through NFE[AEC], remedial support and NOS for 684 children & 141 children tracked for retention in formal schools, 23 teachers trained to impart quality education, community mobilized through 123 meetings reaching to 523 stakeholders, health has been addressed in Makaltala where in 753 patients were treated through the clinic, 55 children trained in comics & collages, 101 women empowered through technical assistance & 55 adolescents participate to address issues concerned in childrens' parliament as they have a stake in the programme for sustaining the education of children. They continue to participate as peer group leaders on their right to education addressing the pressing issues of the community, delving into solutions, and thus in the process aware the community. Ongoing health clinic will continue to benefit the people of Makaltala giving priority to birth registration and immunisation schedule as well as advocating on family planning measures. In 2008 it will further improve on computerised data base on performance indicators of quality education for both NFE [AEC] & remedial support, tracking in formal schools, up gradation of subject base knowledge and better understanding of grass root education based organisation, ongoing health clinic in Makaltala with the inclusion of birth registration and immunisation schedule, empowering women, boys and adolescents through VTC and health training from reputed institutes. The efficacy of the ongoing work will continue to function with additional inputs for maximum participation and for the onus of the project. In Southeast Kolkata, no other NGOs work for this target group.**

## **PROJECT GOALS AND OBJECTIVES**

**GOAL:** Transforming lives through Education

**OBJECTIVE:**

- To ensure quality of education to the drop outs and never been to school children in the age group of 3 yrs -18 yrs in Southeast Kolkata in the next 3 yrs and mainstream them to Formal schools.
- To track and retain the mainstreamed and at risk children of 8 to 18 yrs in the next 5 yrs in Formal schools.
- To strengthen the capacity of core teachers/staff to provide quality education.
- To empower women and boys through skill development in different trades in Southeast Kolkata.
- To improve health conditions of Makaltala through health clinic, advocacy and training by 2012.

## INDICATORS

**Here you should attempt to provide some measurable indicators for assessing progress towards the achievement of each objective identified and explain how they are to be measured. Question that should be is - How and when do we**

Objectives	Activities	Measurable Indicators	Means of Verification
1. To ensure quality of education to the drop outs and never been to school children in the age group of 3 yrs -18 yrs in Southeast Kolkata in the next 3 yrs and mainstream them to Formal schools.	<ul style="list-style-type: none"> <li>• Informal survey of the area.</li> <li>• 6 AEC centres</li> <li>• Home visits</li> <li>• Meetings with parents &amp; stakeholders.</li> <li>• Capacitating core children' group children in IEC materials development</li> <li>• Review meetings</li> </ul>	<p>% of out of school children and drop outs identified in the area to be enrolled/re-enrolled in schools.</p> <ul style="list-style-type: none"> <li>• No. of children in AEC/ remedial centres.</li> <li>• No. of home visits.</li> <li>• No. of meetings with the respective stakeholders.</li> <li>• No. of children participated in developmental activities.</li> <li>• No. of review meetings conducted with teachers</li> </ul>	<ul style="list-style-type: none"> <li>• Survey reports</li> <li>• Enrolment Drive documentation</li> <li>• % of child labourers.</li> <li>• Minutes of meetings</li> <li>• Home visit reports</li> <li>• Admission register</li> <li>• Computerised data base of progress of students</li> <li>• Minutes of review meetings.</li> </ul>
2. To track and retain the mainstreamed and at risk children of 8 to 18 yrs in the next 5 yrs in Formal schools	<ul style="list-style-type: none"> <li>• Remedial centres for the at risk Children</li> <li>• Motivation and counselling the families towards education for their children.</li> <li>• Home Visits</li> <li>• Review meetings</li> <li>• Meetings between the NFE [AEC], remediation centres and Formal School Teachers.</li> <li>• Collection of weekly attendance of children from formal schools</li> <li>• Meetings with the tracking staff</li> <li>• Home visits of FUP-1 children(children having attendance below 50% in a week)</li> <li>• Weekly Interaction with the School Teachers.</li> <li>• Interaction with parents through home visits</li> <li>• Monthly Meetings with the Parents and School Authorities</li> <li>• Meetings with the SDC(School Development Committee)</li> </ul>	<ul style="list-style-type: none"> <li>• No. of children attending remedial centres.</li> <li>• No. of parents mobilised</li> <li>• No. of teachers' inputs in upgrading the standards of children.</li> <li>• No. of review and meetings with teachers and staff of concerned dept.</li> </ul> <p>% Of children mainstreamed to formal schools(From DAS Centres) to the % of children retained in formal school at the end of an academic year</p>	<ul style="list-style-type: none"> <li>• Attendance register of the remedial centres, &amp; tracking record of children in Formal Schools</li> <li>• Counselling Reports</li> <li>• Home Visit Records</li> <li>• Records of review meetings.</li> <li>• No. of meetings with formal school teachers'</li> <li>• Tracking Sheets</li> <li>• Home visit Sheets</li> <li>• Computerized data base</li> <li>• Meetings with the Tracking staff</li> <li>• Result analysis of mainstreamed children in remedial centres.</li> </ul>
3. To strengthen the capacity of core teachers/ staff to provide quality education.	<ul style="list-style-type: none"> <li>• Refresher training by DAS teachers</li> <li>• Capacity Building through exposure visit of teachers on Quality Education</li> <li>• Identifying teaching gaps</li> <li>• Training on</li> </ul>	<ul style="list-style-type: none"> <li>• Number of teachers implementing the upgraded training</li> <li>• Level of change in the mode of transaction</li> </ul>	<ul style="list-style-type: none"> <li>• Assessment of teaching technique applied in class room transaction.</li> </ul>

	spelling,reading,writing classroom Series <ul style="list-style-type: none"> <li>• Training on subject base for remedial teachers.</li> </ul>		
4. To empower women and boys through skill development in different trades in Southeast Kolkata.	<ul style="list-style-type: none"> <li>• Training on various income generation trades</li> <li>• Development of the entrepreneurial skill</li> <li>• Establishing the market linkage with the trainees</li> <li>• Technical support to boys</li> <li>• Formation of SHGs</li> </ul>	<ul style="list-style-type: none"> <li>• Number of women attending the vocational centres as trainees.</li> <li>• Level &amp; quality of production from each centre.</li> <li>• Rate of marketability of the products</li> <li>• In depth knowledge about production and the cost analysis of the product</li> <li>• No. of boys recruited for technical training</li> <li>• No. of SHGs formed during the project period</li> </ul>	<ul style="list-style-type: none"> <li>• Ratio of level of production to the level of products sold.</li> <li>• Demand of a product in market.</li> <li>• Assessment of the quality of the product</li> <li>• Record of skilled trainees in IGP as wage earners</li> <li>• Record of boys undertaking technical assistance in reputed institute.</li> <li>• Records of SHG's document</li> </ul>
5. To improve health conditions of Makaltala through health clinic, advocacy and training by 2012.	<ul style="list-style-type: none"> <li>• Curative and Preventive health clinics to arrest common ailments</li> <li>• Prevention through awareness and using of IEC materials</li> <li>• Training of adolescents in health from st.John's Ambulance</li> <li>• Birth registration and immunisation</li> </ul>	<ul style="list-style-type: none"> <li>• Clinic reports and health Cards</li> <li>• Indications of the diseases at the clinic.</li> <li>• No. of awareness camps</li> <li>• No. of birth registration complete</li> <li>• No. of new borns immunised.</li> </ul>	<ul style="list-style-type: none"> <li>• Clinic Reports and Registers.</li> <li>• Computerised data base of the complete health component.</li> </ul>

In the current project year sustained effort for continuum of interventions with parental involvement/stakeholders will take place for increased community participation to address disadvantage that include education, training and access measures with Govt facilities. Existing measures for addressing educational disadvantage will be integrated and streamlined. Additional financial support will be provided to one school through Shikhalaya [SSA]. Moreover peer groups, women support groups and children's parliament will be given training on life skills, child rights, , gender and sexuality , and mobilize within their own community and at the same time they will advocate in other communities to reach to a larger group for sustenance in spite of the very basic difficulties they have to endure and overcome.

- Informal survey of the area to identify drop outs and out of school children will be conducted for enrolment & re-enrolment. Mother's meetings, enrolment drives will be the main focus to disseminate information about admission & retention in the education system.
- 6 non formal Centres [AEC], 5 remedial centres shall be ongoing to catalyze the process of retaining 1<sup>st</sup> generation learners in the purview of the school system.
- Children who are mainstreamed from DAS NFE [AEC] centres shall be retained in 10 Formal Schools through the computerized Tracking System with the help of 2 staff.
- The training shall aim at establishing the efficacy of classroom transactions thereby ensuring better understanding of the children. Besides, the teachers shall inculcate the techniques of Continuous comprehensive evaluation, Classroom transaction, modes of assessment, & better one to one interaction.
- Vocational Training to develop their skills in any trade for empowerment thereby ensuring that with the technical support they transform from housewives to bread earners of their family. Continuing with its main focus on training 32 trainees in different trades with a view to forming SHGs for self-employment & micro initiatives. DAS upgrades and updates its program keeping in mind the target group with economic and educational limitations. It will further provide technical assistance to boys from reputed institute.
- Preventive and curative health Clinic will focus on preventive and curative health care support for the community through diagnosis and distribution of medicine. Health service will continue to make up for the lack of govt facility within a 40km radius. The provision of a clinic will meet the health needs of 407 residents. Preventive measures will be offered by means of training, awareness and health communication tool IEC material. 20 adolescents from both Makaltala and Arupota will be trained in health from St. John's Ambulance to attend to emergency cases as well as health needs of the community.

**Peer group trainer with assistance from DAS will be involved in preparing the IEC materials with the participation of the children of children's parliament and the peer groups initiative will be used for addressing the relevant issues pertaining to their lives and the community.**

## **PROJECT DESCRIPTION**

### **1. To ensure quality of education to the drop outs and never been to school children in the age group of 3 yrs -18 yrs in Southeast Kolkata in the next 3 yrs and mainstream them to Formal schools.**

- Informal survey of the area will be conducted in order to identify the out of school and drop out children in the community. 2 staff along with NFE[AEC] teachers shall be entrusted with this activity
- Enrolment drives with posters and in school children shall be conducted in the form of inducting children from the community.
- Intensive Home visits in the community by staff shall be conducted to identify out of school children & establish rapport with the community.
- Meetings with parents, Coordinators, NFE[AEC] teachers, remedial teachers, and supervisor shall be conducted on a regular basis, thereby sketching the process of enrolment of out of school & drop out children.
- 23 teachers involved in imparting quality education in AEC centres.
- Continuous capacity building of core children.

### **2. To track and retain the mainstreamed and at risk children of 8 to 18 yrs in the next 5 yrs in Formal schools**

- Remedial centres for 221 at risk Children as a means to retain them in formal schools
- The remediation will concentrate on academic progress through joyful & meaningful learning thereby ensuring that books are the best things to work with.
- Motivation and counselling the families towards education for their children.
- Home Visits on a regular basis ,especially concentrating on irregular students
- Review meetings for self assessment of the teachers, assessment of the programmes and also the future planning and intervention of the programme.
- Meetings between the NFE[AEC], remedial and Formal School Teachers to discuss about the academic progress and irregularities of the children, thereby developing strategies to address the same.
- Promoting parental involvement to forge closer ties between school, home and community.
- Tracking those children who have been mainstreamed from DAS NFE[AEC] centres to the Primary and Upper Primary schools
- Children in 10 such Primary and Upper Primary Schools will be tracked through a computerized data base
- Collection & computerized maintenance Child baseline of the children who have been mainstreamed from DAS NFE[AEC] centres
- Tracking children through the development of computerized database
- Collection of tracking status of children from schools by 2 staff
- Collection of Child Baseline of each child to be tracked.
- Home visits of children falling in FUP-1(Follow up priority 1 status ie children whose attendance is below 50% in a week.
- Weekly Meetings with staff
- Case Studies of children to be developed.

### **3. To strengthen the capacity of core teachers/staff to provide quality education.**

- Refresher training by DAS teachers
- Identifying teaching gaps
- Training on spelling, reading, writing classroom Series
- Training on subject base for remedial teachers.
- Identification of teaching gaps
- Conduct trainings on Quality education ,Learning Classroom series for effective and efficient transaction
- Capacity building of teachers through interactive workshops and exposure visit

### **4. To empower women and boys through skill development in different trades in Southeast Kolkata.**

- Training 32 women on various income generation trades in different units
- The trainers will follow a course syllabus
- **Technical and placement support to boys**

#### **5. To improve health conditions of Makaltala through health clinic, advocacy and training by 2012.**

- Preventive and curative health in Makaltala and prevention through trainings in Makaltala through weekly clinics.
- Preventive health in the form of trainings, awareness, audio-visual health, documentary films by DAS staff to disseminate information in their own community.
- Training of adolescents in health from St.John's Ambulance
- **30% Birth registration and 40% immunisation**

### **MANAGEMENT**

**DAS** has been working in the field of community development through education and vocational training since its registration in 1989. It had previously worked by raising funds from friends and well wishers in a very small way but from 1995 worked with zeal and enthusiasm to provide services to the marginalized communities especially women and children of Southeast Kolkata. DAS is managed by the governing body constituted with 7 members. The members meet once in three months to discuss the status and progress. Roles and responsibilities of the board members are clearly defined. Overall development of DAS is managed by the Secretary with the help of the board members and staff.

- DAS coordinates with two group i.e. community group and other group.
- Co ordinations through monthly meetings with club members, key-persons of the community, mothers meeting and home visits.
- Co-operations through awareness by which DAS develops interpersonal relationship by interactive sessions based on issues related to the problem felt; need s of parents and community health education, environmental and personal hygiene.
- Developing of the child's personality by encouraging participation in all school activities and other cultural activities.
- Community participates in the process and progress of the project.

#### **II Other Group: -**

- Keeping in touch with the teachers and consistent follow-up of ex-students in the formal schools.
- Upgrading the quality of teaching with the help of resource group and other NGOs. Regular contact with Govt. schoolteachers, National Child labour officials, School Authorities, local ward & Govt officials

#### **Persons responsible in delivering this project-**

- Project Director to oversee the entire project and administration of the organisation.  
An Accountant, 2 Project Coordinators, 1MIS & 1 Supervisor[team] will be responsible for visiting schools and remedial centres, training centres, interacting with the stake holders, community people, key persons, and members of school development committee. Community people will receive feedbacks and initiate community involvement. The Team shall also be responsible for arranging and conducting meetings, awareness programmes, and conduct survey with the help of office staff and community people and mothers. Arrange for exposure visits and annual sports. Computerised MIS initiated for data record for generating reports
- 2 Co-curricular staff for activities that will be conducted by the [music, drama] and drawing Teacher. The respective teachers will conduct play activities. Overall supervision by the coordinators and the assisting team.
- 1 Vocational coordinator will supervise the training units and the trainers and trainees will do marketing. The coordinator will also mentor the remedial support centres. The project Director will organize technical and placement assistance for the boys
- Vocational coordinator will conduct the training sessions of children's parliament, supervise peer group training.
- **4 vocational trainers will be involved in the curriculum of VT centers,IGP, Market linkages and participating in**

**Staff and Structure-** Staff is appointed as per projects.83 personnel absorbed.

**Accounting policy & procedures-** Financial management system work on a computerised basis following the 7.3 tally system. Accounts are maintained project wise separately monitored and supervised by Acct consultant.

#### **Success-**

- Runs a pilot program NOS system,10 have appeared for Class.-X
- 9 children will be appearing for Class X this year from Ucchepota centre.
- 65 women trained for alternative livelihood.
- DAS staff received awards for teaching from Loreto in2004-2005
- DAS withdrew NFE in Mandirpara in 2000 as community directly enrolls their children in Govt School.
- 35 children of 1995 batch have been retained in class vii in Chowbaga high school.
- DAS mainstreamed children (some studying in DAS tutorials) participated in KALAM workshop as their poems were published in the magazine "Khola Baksho" which means open

box

- A strong linkage with the govt. machineries like SSA Chairman, DPO, and Principal Secretary has been developed through the System of tracking in Primary Schools.
- **3000 children have been retained in Primary Schools of Kolkata, thereby preventing them from dropping out.**

### **BUDGET SUMMARY**

A detailed budget should be attached with each proposal.

From this budget, the following summary should be filled in.

<b>ITEM</b>	<b>NGO input other donor € euro</b>	<b>Local input € euro</b>	<b>Total Cost € euro</b>	<b>Grant sought € euro</b>
Local personnel	6480.00			20917.09
Local travel				1309.09
Running costs	344.00			19405.44
Materials/ equipment	181.82			2181.83
Training				1220.91
<b>TOTAL</b>	<b>7005.82</b>			<b>45034.36</b>